



**BALFOUR JUNIOR
ACADEMY**
(PART OF THE FPTA ACADEMIES)

Friday, 28th April 2017

Dear Parents and Friends

It seems we only just welcome you all back after the Easter break and have to immediately tell you about school closures.

School is closed for all children on:

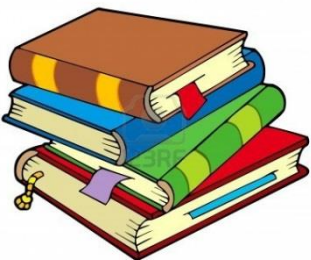
Monday **1st May** – Bank Holiday

Friday **19th May** – Training day for staff on improving children's writing – our
Ofsted target

29th May to the **2nd June** – Half term break

Thursday **8th June** –the school has been forced to close to be used as a polling station with the democratic services requiring exclusive access, so staff are also unable to attend on that day but must show evidence of working at home.

I apologise in advance for any inconvenience these closures may cause you.



Book club order forms have been sent out. Any orders please send into Mrs Bridge Year 4 by Friday 12th May. Orders after this date will cannot be processed, sorry.

Attendance

After a recent attendance review we must now enforce our policy to request medical evidence for absences if your Child is absent from school and has an overall attendance below 90%. Medical evidence can be in the form of a doctor's letter, appointment card/letter, copy of a prescription, proof of any prescribed medication etc. We appreciate it is sometimes difficult to get an appointment with your GP and we will look at each case sympathetically.

Without medical evidence your child's absences will be unauthorised and this may result in a referral to the Attendance Advisory Service for Schools and Academies (AASSA). A referral to AASSA could result in court proceedings or a penalty notice.

If your child is absent from school at all please contact the school office on 01634 843833 (option 1) before 9.30am on the first morning of absence. If we do not hear from you your child's absence will be unauthorised.

Poor attendance has a negative impact upon a child's education and can affect their confidence and progress.



SAT'S week

Year 6 children will be sitting their SAT tests between Monday 8th and Thursday 11th May. All Year 6 children should be in school, on time, every day. If they are absent or late for the tests they will need to sit them separately and will not be allowed to interact with their classmates until they have completed the tests.

With very best wishes

Kim Parnell